Bubble

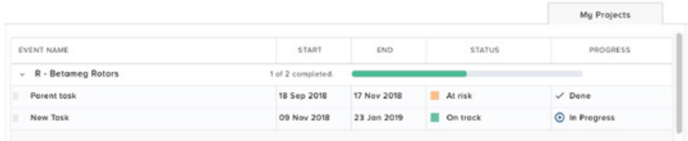
HOME PROJECT MANAGEMENT PORTFOLIO MANAGEMENT

KEY MODULES

- DASHBOARD
- COMMUNICATION
- ALERTS
- SUPPORT
- PROFILE
- ADMIN PAGES
- ABOUT
- RESOURCES

My projects | My tasks | My risks

Task lists can be defined by department, process, owner, due date etc. and personal task notifications can be viewed, reported or sent by email.



My messages

My alerts

My support

My profile

Our dedicated in- house technical support team make sure that all customers receive a prompt resolution to their software-related questions. This includes on-line, off-line, and in-person, support.

Admin pages

About

My allocation

Task and Project lists can be defined by, process, owner, workstream, due date etc. Each user's homepage illustrates their personal projects, tasks, reported risks and notifications.

The software's inbuilt communications module feeds into each user's homepage via the Message Center. Formal or informal messages can be sorted based on time, project, program tags or person.

Task lists can be defined by department, process, owner, due date etc. Personal task notifications can be viewed, reported or sent to individuals/groups/stakeholders by email.

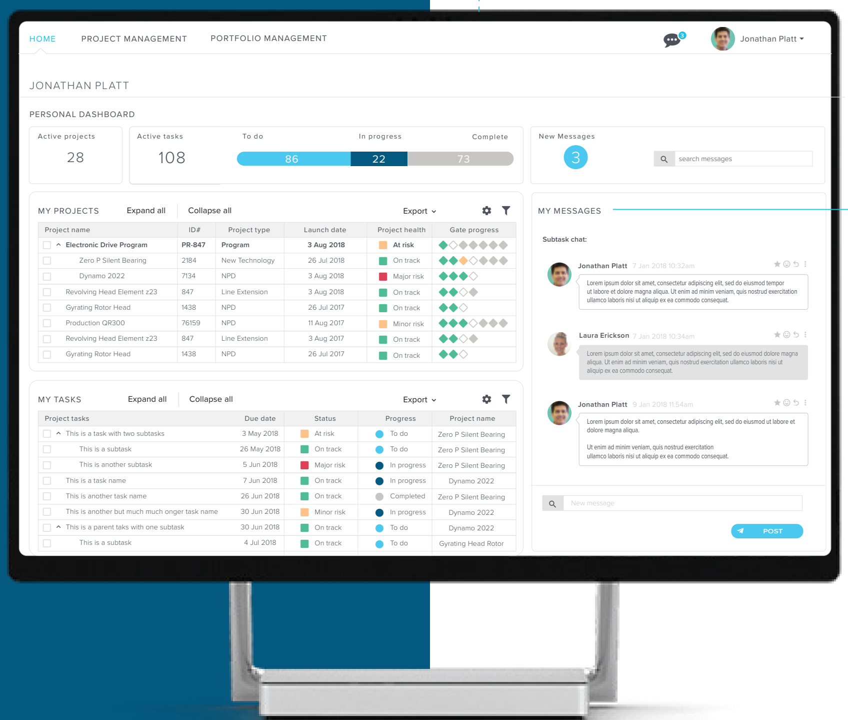
We provide outstanding technical and user support that consistently exceeds customers expectations. This includes direct support, resolution of technical issues, new feature requests and custom development requests.

Allows users to personalize their profile as well as set skills tags that others can use to identify and select team members for future projects and programs.

Bubble PPM™ leverages a very granular permissions layer that can be used to control exactly what each user (or user type) is able to see, and do. Client administrators have full control over application configuration to be able to make necessary changes without having to go through Bubble Support.

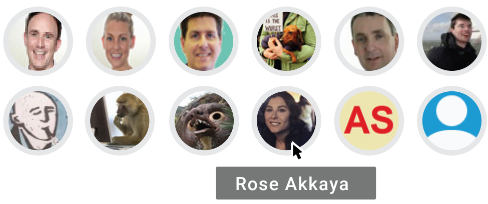
The formal home for application credits, company accreditations and policies, privacy notices and points of contact.

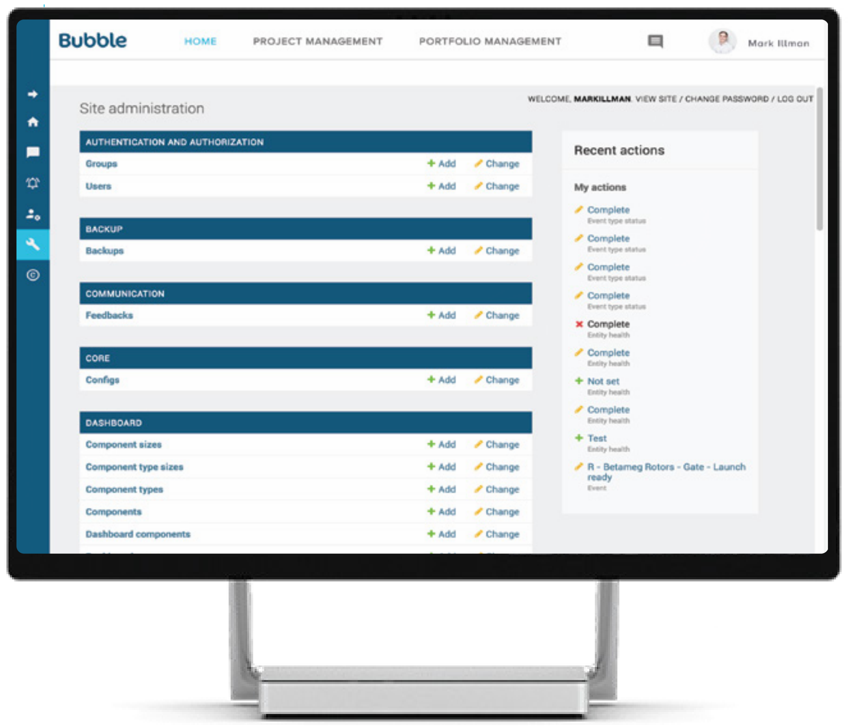
Clear view your current resource allocation, showing the projects you're assigned to and the requirement for each. Visual indicators show if you're under or over assigned.



PROJECT TEAM

Use @team to send your post as an email notification to the project team. Click on team members or use @ + username to notify specific people.





Bubble PPM
PROJECT AND PORTFOLIO MANAGEMENT SOFTWARE

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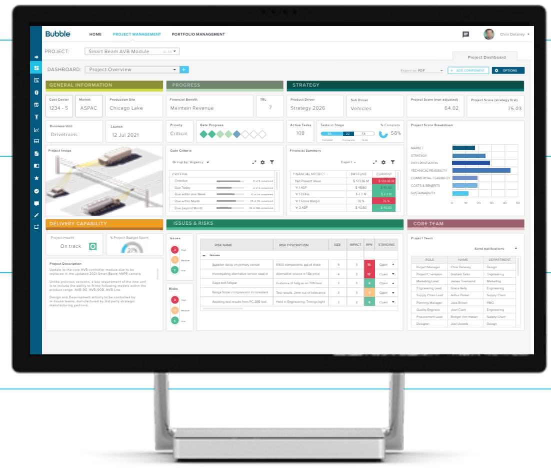
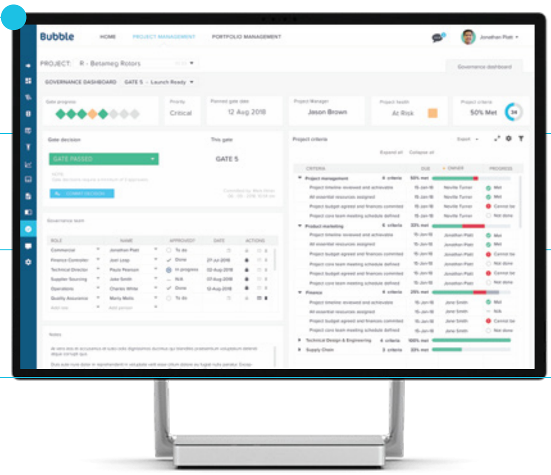
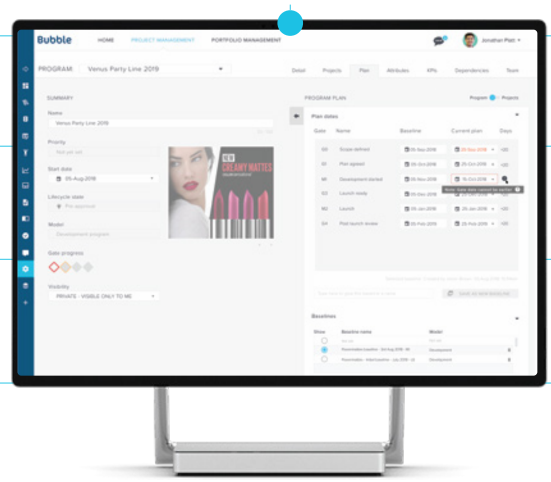
HOME | PROJECT MANAGEMENT | PORTFOLIO MANAGEMENT

KEY MODULES

- DASHBOARDS
- PLANNING
- RISKS & UPDATES
- REPORTING
- RESOURCES
- FINANCES
- GOVERNANCE
- DOCUMENT LIBRARY
- LOGS & FORMS
- COMMUNICATION
- PROJECT SETUP
- LESSONS LEARNED
- SCORECARDS
- DEMAND / INTAKE
- CHANGE REQUESTS







At-a-glance project/program status

Flexible in structure and process, Project & Program Dashboards allow users to propose, plan, and deliver projects in a way that best suits each delivery process and your desired outcomes.

Gantt | **Task**

Projects and programs can be managed using automated (configurable) development processes. Templated (and ad-hoc) gates, milestones, tasks, and other deliverables, can be added to the plan or assigned to team members with ease.

Full 'Risk & Updates' register

The system has comprehensive risk, issue, dependency, assumption and change tracking. Captured information automatically gets rolled up to provide aggregated portfolio views.

1-Click project reports

Data can be exported in a variety of common formats, using standard 1-click project reports, launch/go-live reports, and key milestone reports. Report builder tool allows users to select any metric, data table or project information to create bespoke tabulated or chart views and reports.

Resource requirement

See and set the project/program resource requirement/assignment across time according to department, person, and delivery stage.

Project finance & KPIs

Manage Investments, forecasts, Cashflow or other KPIs. Baseline plans and version control are fully integrated with optional Change Control process, Reason Codes, and Financial Impact metrics.

Manage & review milestones

The disciplined governance of Projects & Programs is fundamental to the system. Unambiguous gate readiness criteria, dashboards, notifications, and reports make it easy to track progress.

Project documents repository

All projects have a document library. Attach documents to the project as a whole or to individual elements of the plan (MS office doc, PPT, PDF, PNG, JPG, PDF etc).

Logs & Forms

Logs are tables that have been defined by the client for the purpose of capturing project level data during the life of a project. Forms provide a way to generate outputs made up of mixed data (e.g. Concept Proposals. Persona Profiles, Letter templates, Request forms etc).

Personal & Team communication

Users can elect to get notifications on individual events, receive automatic project change notifications, and make use of messaging and collaboration features.

Project & Program setup

New or templated programs and projects can be set up with just a few clicks. Projects can be progressed individually or alongside others that share common attributes.

Record best practices

Configurable workflow templates make it easy for teams to continuously improve their processes on the basis of lessons learned.

Rank Projects

Define, rank and prioritize early stage opportunities. Use them to score and compare projects on equal terms, even before you have 'hard numbers' in place!

Templated demand/intake

Create demand portfolios to capture and assess proposed projects and new growth opportunities. Triage and prioritize your opportunities, then migrate into full projects.

Manage in-project requests

Manage internal or external change requests. e.g. Customer change requests, Project change requests, Line extension requests etc.

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KEY MODULES

- OVERVIEW
- DASHBOARDS
- REPORTING
- RESOURCES
- FINANCES
- PRIORITIZATION
- ROADMAPS
- LESSONS LEARNED
- GLOBAL TRACKERS

- Pre-approval
- Active
- On hold
- Cancelled
- Completed
- Launched

List view | **Timeline view**

The list view provides visibility of all projects in the portfolio and displays an at a glance view of current status and key financials. The data captured and displayed is entirely configurable.

Standard dashboards | **Personal dashboards**

Configurable program and portfolio dashboards provide a rolled-up view of the full portfolio or any subset therein. Showing aggregated metrics based on projected benefits, costs, risks, or other KPIs.

Key reports | **Report builder** | **Risks & Updates**

Standard and Personally created Dashboards, can be exported in a variety of common formats, using standard 1-click portfolio reports feature. Exports are configurable and provide options for numeric, text commentary, status summaries, and traffic light indicators, as examples.

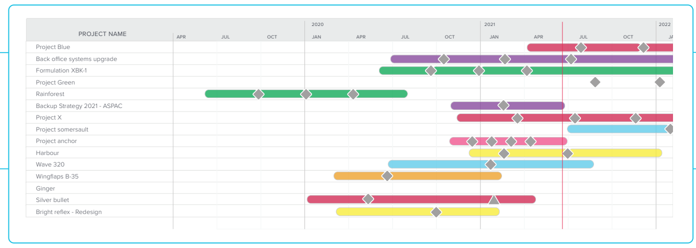
Resource/Capacity planning

Comprehensive capacity planning and resource analysis tools can be used to analyze and modify allocations at a person, project, department or portfolio level.

Portfolio finance & KPIs

Manage Investments, forecasts, Cashflow or other KPIs. Baseline plans and version control are fully integrated with optional Change Control process, Reason Codes, and Financial Impact metrics.

Prioritization tools



The prioritization module allows senior management to score, evaluate, rank, and prioritize existing, and early stage projects on equal terms (even when some may have no hard numbers in place).

Connect strategy & delivery

Create interactive product, service or technology Roadmaps to track Project and Program interdependencies in one holistic view encompassing strategy, delivery and enabling mechanisms.

Record best practices

Configurable workflow templates make it easy for management to continuously improve their processes on the basis of lessons learned.

Track milestones / SKUs etc

Track current and post delivery milestones for projects/programs/portfolios through a mix of tabulated data, financial, calendar and graphical tools.